

INFORMATION FOR AUTHORS

Medical review publishes papers from various fields of biomedicine intended for broad circles of doctors. The papers are published in Serbian language with an expanded summary in English language and contributions both in Serbian and English language, and selected papers are published in English language at full length with the summary in Serbian language. Papers coming from non-Serbian speaking regions are published in English language. The authors of the papers have to be Medical Review subscribers.

This journal publishes the following types of articles: editorials, original studies, preliminary reports, review articles, professional articles, case reports, articles from history of medicine and other types of publications.

1. Editorials – up to 5 pages – convey opinions or discussions on a subject relevant for the journal. Editorials are commonly written by one author by invitation.

2. Original studies – up to 12 pages – present the authors' own investigations and their interpretations. They should contain data which could be the basis to check the obtained results and reproduce the investigative procedure.

3. Review articles – up to 10 pages – provide a condensed, comprehensive and critical review of a problem on the basis of the published material being analyzed and discussed, reflecting the current situation in one area of research. Papers of this type will be accepted for publication provided that the authors confirm their expertise in the relevant area by citing at least 5 auto-citations.

4. Preliminary reports – up to 4 pages – contain scientific results of significant importance requiring urgent publishing; however, it need not provide detailed description for repeating the obtained results. It presents new scientific data without a detailed explanation of methods and results. It contains all parts of an original study in an abridged form.

5. Professional articles – up to 10 pages – examine or reproduce previous investigation and represent a valuable source of knowledge and adaption of original investigations for the needs of current science and practise.

6. Case reports – up to 6 pages – deal with rare casuistry from practise important for doctors in direct charge of patients and are similar to professional articles. They emphasize unusual characteristics and course of a disease, unexpected reactions to a therapy, application of new diagnostic procedures and describe a rare or new disease.

7. History of medicine – up to 10 pages – Articles are written by invitation extended by the Editorial Board. They deal with data from history in order to maintain the continuity of medical and health culture. They have the character of professional articles.

8. Other types of publications – The journal also publishes feuilletons, book reviews, extracts from foreign literature, reports from congresses and professional meetings, communications on activities of certain medical institutions, branches and sections, announcements of the Editorial Board, letters to the Editorial Board, novelties in medicine, questions and answers, professional and vocational news and In memoriam.

Preparation of the manuscript

The complete manuscript, including the text, all supplementary material and covering letter, is to be sent

– in electronic format to the address dlv@neabee.net

– the 2 printed copy to the address

Drustvo lekara Vojvodine, Srpskog lekarskog društva (Medicinski pregled), Vase Stajića 9, 21000 Novi Sad

The covering letter:

– It must contain the proof given by the author that the paper represents an original work, that it has neither been previously published in other journals nor is under consideration to be published in other journals.

– It must confirm that all the authors meet criteria set for the authorship of the paper, that they agree completely with the text and that there is no conflict of interest.

– It must state the type of the paper submitted (an original study, a review article, a preliminary report, a professional article, a case report, history of medicine)

The manuscript:

Use Microsoft Word for Windows to type the text. The text must be typed in font Times New Roman, page format A4, space 1.5 (for tables as well), borders of 2.5 cm and font size 12pt. The manuscript should contain the following elements:

1. The title page. The title page should contain a concise and clear title of the paper, without abbreviations, then a short title (up to 40 characters), full names and surnames of the authors (not more than 6) indexed by numbers corresponding to those given in the heading along with the full name and place of the institutions they work for. Contact information including the academic degree(s), full address, e-mail and number of phone or fax of the corresponding author (the author responsible for correspondence) are to be given at the bottom of this page.

2. Summary. The summary should contain up to 150 words, without abbreviations, with the precise review of problems, objectives, methods, important results and conclusions. It is to be followed by up to 10 Key Words from the list of Medical Subject Headings, MeSH of the American National Medical Library.

3. The expanded summary in English language. It should contain up to 250 words, be structured into paragraphs corresponding to those in the paper (for original studies, professional articles and preliminary reports it should have: introduction, material and methods, results, discussion and conclusion).

4. The text of the paper. The text of original studies must contain the following: introduction (with the clearly defined objective of the study), material and methods, results, discussion, conclusion, list of abbreviations (if used in the text) and not necessarily, the acknowledgment mentioning those who have helped in the investigation and preparation of the paper.

– The text of a case report should contain the following: introduction (with clearly defined objective of the study), case report, discussion and conclusion.

– The text should be written in the spirit of Serbian language, without unnecessary abbreviations, whose first mentioning must be explained by the full term they stand for. Abbreviations should not be used in the title, summary and conclusion. Only commonly accepted abbreviations (such as DNA, MRI, NMR, HIV...) should be used. The list of abbreviations used in the text, together with the explanation of their meaning, is to be submitted at the last page of the manuscript.

– All measurements should be reported in the metric system of the International System of Units – SI. Temperature should be expressed in Celsius degrees (°C) and pressure in mmHg.

– No names, initials or case history numbers should be given.

Introduction contains clearly defined problem dealt with in the study (its nature and importance), with

the relevant references and clearly defined objective of the investigation and hypothesis.

Material and methods should contain data on design of the study (prospective/retrospective, eligibility and exclusion criteria, duration, demographic data, follow-up period). Statistical methods applied should be clear and described in details.

Results give a detailed review of data obtained during the study. All tables, graphs, schemes and figures must be cited in the text and numbered consecutively in the order of their first citation in the text.

Discussion should be concise and clear, interpreting the basic findings of the study in comparison with the results of relevant studies published in international and national literature. It should be stated whether the hypothesis has been confirmed or denied. Merits and demerits of the study should be mentioned.

Conclusion must deny or confirm the attitude towards the problem mentioned in the introduction. Conclusions must be based solely on the author's own results, corroborating them. Avoid generalised and unnecessary conclusions. Conclusions in the text must be in accordance with those given in the summary.

5. References. References are to be given in the text under Arabic numerals in parentheses consecutively in the order of their first citation. Avoid a large number of citations in the text. The title of journals should be abbreviated according to the style used in Index Medicus (<http://www.nlm.nih.gov/tsd/serials/lji.html>). Apply Vancouver Group's Criteria, which define the order of data and punctuation marks separating them. Examples of correct forms of references are given below. List all authors, but if the number exceeds six, give the names of six authors followed by 'et al'.

Articles in journals

** A standard article*

Ginsberg JS, Bates SM. Management of venous thromboembolism during pregnancy. *J Thromb Haemost* 2003;1:1435-42.

** An organisation as the author*

Diabetes Prevention Program Research Group. Hypertension, insulin, and proinsulin in participants with impaired glucose tolerance. *Hypertension* 2002;40(5):679-86.

** No author given*

21st century heart solution may have a sting in the tail. *BMJ*. 2002;325(7357):184.

** A volume with supplement*

Magni F, Rossoni G, Berti F. BN-52021 protects guinea pig from heart anaphylaxis. *Pharmacol Res Commun* 1988;20 Suppl 5:75-8.

** An issue with supplement*

Gardos G, Cole JO, Haskell D, Marby D, Pame SS, Moore P. The natural history of tardive dyskinesia. *J Clin Psychopharmacol* 1988;8(4 Suppl):31S-37S.

** A summary in a journal*

Fuhrman SA, Joiner KA. Binding of the third component of complement C3 by *Toxoplasma gondi* [abstract]. *Clin Res* 1987;35:475A.

Books and other monographs

** One or more authors*

Murray PR, Rosenthal KS, Kobayashi GS, Pfaller MA. *Medical microbiology*. 4th ed. St. Louis: Mosby; 2002.

** Editor(s) as author(s)*

Danset J, Colombani J, eds. *Histocompatibility testing* 1972. Copenhagen: Munksgaard, 1973:12-8.

** A chapter in a book*

Weinstein L, Shwartz MN. Pathologic properties of invading microorganisms. In: Soderman WA Jr, Soderman WA, eds. *Pathologic physiology: mechanisms of disease*. Philadelphia: Saunders; 1974. p. 457-72.

** A conference paper*

Christensen S, Oppacher F. An analysis of Koza's computational effort statistic for genetic programming. In: Foster JA, Lutton E, Miller J, Ryan C, Tettamanzi AG, editors. *Genetic programming. EuroGP 2002: Proceedings of the 5th European Conference on Genetic Programming; 2002 Apr 3-5; Kinsdale, Ireland*. Berlin: Springer; 2002. p. 182-91.

** A dissertation and theses*

Borkowski MM. Infant sleep and feeding: a telephone survey of Hispanic Americans [dissertation]. Mount Pleasant (MI): Central Michigan University; 2002.

Electronic material

** A journal article in electronic format*

Abood S. Quality improvement initiative in nursing homes: the ANA acts in an advisory role. *Am J Nurs* [Internet]. 2002 Jun [cited 2002 Aug 12];102(6):[about 1 p.]. Available from: <http://www.nursingworld.org/AJN/2002/june/Wawatch.htmArticle>

** Monographs in electronic format*

CDI, clinical dermatology illustrated [monograph on CD-ROM]. Reeves JRT, Maibach H. CMEA Multimedia Group, producers. 2nd ed. Version 2.0. San Diego:CMEA;1995.

** A computer file*

Hemodynamics III: the ups and downs of hemodynamics [computer program]. Version 2.2. Orlando (FL): Computerized Educational Systems; 1993.

6. Attachments (tables, graphs, schemes and photographs). The maximum number of attachments allowed is six!

– Tables, graphs, schemes and photographs are to be submitted as separate documents, on separate pages.

– Tables and graphs are to be prepared in the format compatible with Microsoft Word for Windows programme. Photographs are to be prepared in JPG, GIF, TIFF, EPS or similar format.

– Each attachment must be numbered by Arabic numerals consecutively in the order of their appearance in the text

– The title, text in tables, graphs, schemes and legends must be given in both Serbian and English language.

– Explain all non-standard abbreviations in footnotes using the following symbols *, †, ‡, §, ||, ¶, **, † †, ‡ ‡.

– State the type of colour used and microscope magnification in the legends of photomicrographs. Photomicrographs should have internal scale markers.

– If a table, graph, scheme or figure has been previously published, acknowledge the original source and submit written permission from the copyright holder to reproduce it.

– All attachments will be printed in black and white. If the authors wish to have the attachments in colour, they will have to pay additional cost.

7. Additional requirements

If the author and all co-authors have failed to pay the subscription for Medical Review, their paper will not be published.

Papers which have not met the criteria of Medical Review will not be taken into consideration. The Editorial review of the paper will be announced not later than six weeks after the submission of the paper. The Editorial Board reserves the right to make a decision regarding the publication of the paper according to the policy of Medical Review even if the review is positive. Contact the technical secretary for all additional information:

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